

# **Minutes of the Combined Health and Human Services Board and Committee Meeting**

**Thursday, December 15, 2005**

Chair Stamsta called the meeting to order at 1:02 p.m.

**Committee Members Present:** Supervisors Duane Stamsta (Chair), Jim Jeskewitz, Andy Kallin, Rob Hutton, Sandy Wolff, Bill Kramer and Barbara Roncke

**Board Members Present:** Citizen Members Dennis Farrell (Chair), JoAnn Weidmann, Mike O'Brien, Dick Wutt, Dr. John Guy, and Supervisors Duane Stamsta, Vera Stroud, Barbara Roncke. **Absent:** Duane Paulson and Abril Medina

**Also Present:** Chief of Staff Lee Esler, Health and Human Services Director Peter Schuler, Long Term Care Division Manager Jack Bodien, Clinical Services Manager Mike DeMares, Administrative Services Manager Russ Kutz, Child and Family Services Manager Jesús Mireles, Senior Services Manager Cathy Bellovary, Mental Health Center Administrator Dr. Michele Cusatis, Budget Analyst Andy Thelke, Associate Director of the Women's Center Lynne Ketchum, Executive Director Family Service of Waukesha Jim Welsh, Assistant District Attorney Brad Schimel.

## **COMMITTEE AGENDA ITEMS**

### **Approve Minutes of December 1, 2005**

MOTION: Kramer moved, seconded by Jeskewitz to approve the minutes of December 1, 2005. Motion carried 7-0.

### **Chair's Executive Committee Report of 12-13-05**

Stamsta reported that at the last Executive Committee they approved the appointment of Clarence Stoel to the Veteran's Service Commission.

## **BOARD AGENDA ITEMS**

### **Approve Minutes of November 10, 2005**

MOTION: Wutt moved, seconded by Roncke to approve the minutes of November 10, 2005. Motion carried 8-0.

### **Announcements**

Wutt reported that NAMI had its annual Christmas party on December 7<sup>th</sup>.

Farrell announced that the Council on Developmental Disabilities named Debra Patterson, member of the Developmental Disabilities Advisory Committee, Advocate of the Year.

Farrell stated that Stamsta will not be a member of the county board as of the next election in April. We will miss him and he is a great supporter of human services.

### **Advisory Committee Reports**

Farrell reported that the Child and Family Services Advisory Committee and the Developmental Disabilities Advisory Committee have started working on their needs list for 2007.

Wutt announced that the Mental Health Advisory Committee has changed their by-laws – the no term limits has been deleted. The Sub-committee for unmet needs was also deleted along with the Education Subcommittee and the Legislative Subcommittee. The above subcommittees will be placed on the agenda as needed.

Weidmann reported that the Wisconsin Public Health Advisory Committee will be undergoing strategic planning. JoAnn represents the WCA on the committee. At the last Public Health Advisory Committee meeting the new regulations for pregnant women who are not eligible for Medicaid, i.e. illegal aliens were discussed. There are barriers to access service in the legislation, but the Public Health intent is to assure healthy babies. The Wisconsin Division of Public Health has developed a methodology for reporting the State health plan progress. The Bureaus have responsibility for specific categories in the health plan and they will be held accountable. Access to status of State Health Plan priorities progress will be available on the DHFS website. A grant from the University of Wisconsin is funding a study of methods and measures for judging transformation of the health system. The Public Health Council has met and are attempting to keep people up to speed on the Public Health programs. They strongly recommended against the law to make concealing a weapon legal.

Wolff discussed legislative issues including increasing limits for insurance coverage for mental health and AODA services, but where should the cost appear for addiction. Tax rates on liquor have not increased. One of the bills before the assembly and senate is juvenile corrections voting on the rates – the Department of Corrections can set rates and can increase and lower as they see fit throughout the year. They are also going to increase security for juveniles. AB802 – county nursing homes lose money during the year and the state and federal government make up a certain percentage, but there is an amendment attached to the bill which specified that instead of money being divided among nursing homes they want it divided between private and county nursing homes, but it is the county nursing homes that generate the revenue that is brought into the state. If they do away with the index on gas tax and the road are in need of repair the funding will come out of the general fund which will then affect human services. The Guardianship bill proposes that guardians can choose county of residency and that would possibly mean a number of people moving into the county. The courts now choose residency. They were also concerned about the conceal and carry law and how human services would cover x-ray machines and secure places to store those guns when they come in.

Wutt reported that at the last meeting of the Joint Conference on December 5, 2005 they transferred funds of \$204,000 from the Mental Health Center to Long Term Care Division. Dr. Trueman is resigning and they are presently looking for another psychiatrist at this time. There were some changes to their by-laws. They discussed the rate increase at the Mental Health Center and were given a schedule of meeting dates for 2006.

Wutt also stated that there was a good turnout at the Child and Family Services Advisory Committee and the Women's Center will have to make some cuts due to budget restraints.

### **Future Agenda Items**

Weidmann stated that starting with the January meeting “Performance Standards” will be put on all monthly agendas. She contacted the CDC and will hand out surveys so that we know where we need to start.

Weidmann also suggested that we add Environmental Health Update to one of our future agendas.

### **Correspondence**

A copy of a letter from Leanne Cowles of Curative Care Network to Jim Dwyer was handed out. Curative is applying for a federal grant for transportation equipment and would like to meet with our Specialized Transportation Committee to discuss their service proposal.

### **JOINT AGENDA ITEMS**

#### **Child Advocacy Center**

Lynne Ketchum from The Women’s Center, Jim Welsh from Family Service of Waukesha and Brad Schimel from the District Attorney’s Office spoke on behalf of the Child Advocacy Center. Currently, when a child is identified as being abused and a forensic interview and/or medical examination is needed, the child and family are referred to the Child Protection Center at Children’s Hospital in Milwaukee. If it is not a medical emergency, it takes approximately 2 to 3 weeks from the time of the investigation to the scheduled forensic interview. This means that the child is further traumatized by describing the incident not only to the initial law enforcement officers but also again during the forensic interview. Because they are not residents of Milwaukee County, they are given phone numbers and names to contact and the child would be required to share the traumatic details several times. Many parents are intimidated and confused because they are given too many doors to knock on and they don’t know the system. A Child Advocacy Center in Waukesha would eliminate the need for families to travel to Milwaukee. The Center would be a one-stop place and professionals would come to the child to conduct their interviews, medical exams and other procedures. This would be the only Center in Wisconsin that would also have therapy. The Women’s Center will be providing family advocates, the D.A.’s office is looking at protocols and Health and Human Services has helped them to better understand the system and how to handle these cases. Law enforcement is also on board. The Village of Chenequa had a fundraiser and gave the Center \$5,000 to arts. They also received a \$325,000 grant from a member of the community. The Center will be housed in the former Women’s Center on East Avenue. Faith Holley-Beal has been hired by Family Service of Waukesha as Program Director for the Child Advocacy Center. The Center is asking to be declared Waukesha County’s multidisciplinary team as this declaration provides assistance in sharing information between agencies during an investigation.

Schimel stated that a number of volunteers from GE Health Care will take care of painting the entire building and helping them move in. A number of individuals and agencies have committee money. The doors open in March of this year. When asked about the costs associated with keeping this facility running, Schimel pointed out that Family Service of Waukesha as well as the Chief’s Association would continue to hold fundraisers. The Department of Justice is donating state of the art video equipment. There will be access to the Center 24/7.

Esler asked how many actual transports were made to Milwaukee in 2003. There were 49 in 2003. There are approximately 300 child sexual abuse cases in Waukesha County per year but some are not appropriate for the Advocacy Center.

### **Update on Long Term Care Reform**

Long Term Care Manager Jack Bodien reported on the State issued RFI/RFP designed to identify potential partners to assist the state plan and implement a managed care system for the elderly, developmentally disabled and the physically disabled which would include acute and primary care. The State is interested in working with counties, non-profit and for-profit agencies. There is a \$500,000 grant to implement this change. Part of the reason for this reform is to reduce costs and eliminate the waiting lists. The RFI/RFP is due by December 31, 2005. There are groups of counties that have formed in regions to work on proposals and have included partners familiar with managed care. Waukesha is involved in two of these groups. One is the Family Partnership Care Management Coalition which consists of 13 counties, 2 family care CMO, 3 partnership programs, LSS and The Management Group. The other is the Southeastern Wisconsin Care Management Organization which consists of 5 counties, 1 partnership program, LSS and The Management Group. Besides establishing regional CMO's the State is also expecting counties to develop aging and disability resource centers. These resource centers will be involved in determining financial eligibility, functional eligibility and appeals processes. One area of concern to counties is how adult protective services fits in with this model. Another big issue is the information systems – how are we going to have 13 counties reporting to the state on claims and claims management, rate setting and tax levy. All these areas have to be looked at during the planning process. Tentative timetable is 12 – 18 months of planning which would be about February 2007 to August 2007 and another 12 – 18 months for implementation which would be August 2008 to February 2009. The Secretary of the State Health and Human Services has not made it clear as to whether individuals on Title 19 would be automatically rolled into this program. Schuler noted that there is an information system available to meet the needs of the state and claims management, but whether or not it can cover 13 counties is yet to be seen. The plan right now is to keep it budget neutral – the State will take those on waivers in this plan and COP and CIP will be eliminated and become part of the per diem for enrollment.

### **QSR (Quality Service Review) of Child Welfare Cases Update**

Child and Family Services Manager Jesús Mireles gave a powerpoint presentation on the QSR review done by the state at our agency earlier this month. The QSR team conducted a review of child welfare practice in Waukesha County in order to evaluate and improve services to children and families. They completed in-depth reviews of 12 cases, 6 of these included children living in the home and 6 cases were children living out of the home. Everyone involved in a case was interviewed.

### **Update on State/Federal Review of the Mental Health Center**

Mental Health Center Administrator Dr. Michele Cusatis reported on the current status. The hospital is in the process of completing some physical environment modifications to the electrical, plumbing, HVAC and fire protection systems. Projects due for completion in December are done. The last of these projects are set for completion by January 9<sup>th</sup>; the contractors and project manager expect to complete them on time.

Dr. Cusatis also reported that the hospital put in new procedures to improve safety and security checks. The hospital dietician and dietary manager revised the menu and menu extensions. Stamsta passed out a sample of the new menu extensions which included the food item for each meal, the serving size and measuring implement. To the right on this form are the modifications for special diets. The surveyor has reviewed these changes and approved them.

### **Review Fund Transfers and Nine Month Special Revenues Report**

Kutz reported that on December 7<sup>th</sup> the Finance Committee approved two fund transfers. One involved the transfer of \$159,470 from Long Term Care to Mental Health Center. This included \$114,470 in personnel expenses, \$40,000 in operating expenses and \$5,000 in interdepartmental expenses. The second fund transfer totaled \$89,600 from Fund 150 to Fund 350 to cover the remainder of personnel costs for the Mental Health Center. The \$89,000 was available in Fund 150 because positions have been held open. All committee members and board members have received a copy of the report and Russ went over this information briefly.

### **BOARD AGENDA ITEMS**

#### **Board Approval of Annual Reappointment of Doctors**

Dick Wutt, Chairman of the Joint Conference Committee brought this before the board for approval. This list of recommendations for appointments and reappointments of doctors at the Mental Health Center to the Medical and Psychological Staff has been approved by the Credentialing Committee, the Joint Conference Committee and now needs approval by the Health and Human Services Board.

MOTION: A motion was made by Roncke seconded by Weidmann to approve the appointments and reappointments of the doctors on the list to the Staff of the Mental Health Center. A vote was taken and the motion carried 8-0.

#### **Adjournment**

MOTION: Kramer made a motion, seconded by Wolff to adjourn the Committee meeting. Motion carried 7-0.

MOTION: Wutt made a motion, seconded by Dr. Guy to adjourn the Board meeting. Motion carried 8-0

Minutes recorded by Kathy Leach.

Respectfully submitted,

Andrew J. Kallin  
Secretary for the Committee